



## **Vintage Crockery Hire Terms and Conditions 2012**

These terms and conditions apply to [www.myvintageparty.co.uk](http://www.myvintageparty.co.uk) only. By visiting the website or placing an order, you agree to the following terms and conditions.

The hire period for crockery and accessories from myvintageparty will be 1- 4 days. Any extension to the hire period must be agreed by myvintageparty and the customer will be charged extra at a pro rata rate. Please ask for a quotation for longer periods of hire. Minimum order for delivered orders is £250.00. Minimum order for collected orders is £75.00.

myvintageparty agrees to hire the goods to the customer for the period of hire stated in the contract. The goods shall at all times remain the property of myvintageparty. The customer is solely accountable for the goods during the period of hire, from the time the goods are delivered to them by myvintageparty until the goods are collected and accepted back into the possession of myvintageparty.

### **Delivery and Collection**

myvintageparty currently serves London, Bedfordshire, Buckinghamshire, Northamptonshire, Leicestershire, Warwickshire, Derbyshire and the Midlands. If you are further away, please still contact us as we may be able to help you. We deliver direct to you, usually up to two days before your event. All miles will be charged at 0.45p per mile.

When the goods are delivered to the customer, the customer shall inspect the goods and sign myvintageparty's delivery note. In the event of any shortage or damage, the customer shall note this on the delivery note at the time of collection or delivery. If the customer fails to do this, the goods will be deemed to have been collected/delivered in a clean and undamaged condition. If there is no one available to check the items, again the items will be deemed to have been collected/delivered in a clean and undamaged condition.

When myvintageparty collects the crockery, it should be properly packed as found. If myvintageparty feels the crockery is not safe for transit and has to re-pack the crockery, this will incur additional charges. This will be charged at 10% of the total cost of hire. Please make sure you place foam between all plates and use the packaging supplied.

### **Wash Up Service**

All goods supplied by myvintageparty are clean and ready to use. You have two options, let myvintageparty do the washing up, or if you have washing up facilities, you may do this yourself. Please note that crockery must be washed by hand and cannot be put in a dishwasher or any other commercial machine. The wash up service is available on request at 15% of the total hire charge. If you decide to let myvintageparty wash up for you, all excess food should be carefully scraped away from plates and cake stands, cups should be rinsed and all cutlery should be rinsed. I.e. No butter, cream, sugar, milk deposits should be left on the crockery or cutlery. Should this not be done we reserve the right to make a surcharge for additional cleaning. This additional cleaning will be charged at 10% of the total hire fee.

Please understand that the crockery is more fragile than commercial catering crockery and it is your responsibility to inform your caterer/venue of this to ensure minimal breakages. Please take extra care when handling, stacking, washing up and re packing the crockery.

### **Terms of Payment**

A non-refundable deposit of 50% of the total hire charge will be required to secure your order at the point of booking. This secures all the items you have specified on your order. Please only book items that you need. If you cancel a large quantity of items, i.e. 12 Cake Stands, you must let us know as soon as possible – if you let us know less than 30 days before the date of your event, you will be billed for 50% of the cost of these items unless we can re-hire them.

The final balance must be paid 21 days prior to your event. This final balance must have cleared TEN WORKING DAYS prior to your event.

A £200 refundable damage deposit will also be required when paying the final balance and will be returned once your hire order has been returned and checked for any damage or loss of items. You will be informed within 4 working days if there is any damage/missing items to your order. Shortages and or damage to the hired goods will be charged at the prices below and deducted accordingly from the damage deposit. If you break/damage more items than the damage deposit covers, you will be billed for any extra costs and this will be paid within 5 working days. Damage deposits will be returned within 10 working days, either in full or deducted accordingly to any breakages.

- £10.00 per china items (cups, saucers, tea plates, sugar bowls, milk jugs)
- £40.00 per cake stand (glass or china)
- £25.00 per china tea pot or coffee pot
- £7.00 per teaspoon/cake fork/preserve spoon.
- £10.00 per sugar tongs

Please ask for replacement costs for other items.

We kindly ask you to ask your venue/caterer, that if they break an item(s) of china that they keep the broken item(s) so that myvintageparty can identify what is missing from your order.

### **Cancellation**

If the customer wishes to cancel the order, this must be notified to myvintageparty in writing.

The customer will lose their 50% hire charge deposit. If booking is cancelled by the hirer, the following charges will apply;

<b>Notice given prior to event date</b>	<b>Charge</b>
30 days or more	No charge
Between 15-29 days	50%
Under 14 days	100%

### **Liability**

Please note: Crockery supplied by myvintageparty is old and delicate. myvintageparty shall not be responsible for any injury or damage to persons or property arising from the goods, however caused.

### **Prior Appointment**

All our crockery is mix and match, therefore we cannot guarantee specific colours or sizes. If you would like to arrange a visit to view the crockery and select specific items, this can be arranged by prior appointment. This service will be charged at a flat rate of £45.00, as our collection is extensive.

### **Terms and Conditions**

We reserve the right to change these Terms and Conditions at any time. Please check back regularly because the amended Terms and Conditions will apply to your continued use of the website and/or order.

**Print Name:**.....

**Signature:**.....

**Date:**.....